

# THE UNIVERSITY OF TEXAS AT SAN ANTONIO

## DOCUMENTS AND PROCEEDINGS OF THE GENERAL FACULTY

### SUMMARY MINUTES OF THE FACULTY SENATE MEETING of May 2, 2013

The regular monthly meeting of the Faculty Senate for the 2012-2013 academic year was held May 2, 2013, at 3:30 p.m. in the University Room (BB 2.06.04) with Dr. Rebekah Smith, Chair of the Faculty Senate, presiding.

#### I. Call to order and taking of attendance

Present: Diane Abdo, Robert Ambrosino, Kimberly Bilica, Mark Blizard, Fengxin Chen, Renee Cowan, Glenn Dietrich, Jim Dykes, Martha Fasci, Donovan Fogt, Yongli Gao, Mark Giles, Robert Hard, Anne Hardgrove, Richard Harris, Drew Johnson, Jerome Keating, Juliet Langman, Christine Linial, Francisco Marcos-Marin, Marian Martinello, Lydia Martinez-Rivera, Joycelyn Moody, Byongook Moon, Anand Ramasubramanian, Libby Rowe, Misty Sailors, Juana Salazar, Dan Sass, Rebekah Smith, Johnelle Sparks, Woodie Spivey, Qi Tian, Heather Trepal, Alistair Welchman

Absent: Maria Arreguin-Anderson, Rajesh Bhargave, Natasha Burns, Frank Chen, Rosalie Herber, Yufei Huang, Donald Kurtz, Melvin Laracey (excused), Richard Lewis (excused), Marcelo Marucho (excused), Emilio Mendoza, John Merrifield, Judith Perry, Branco Ponomariov, Rodolpho Sandoval, Bennie Wilson (excused), Floyd Wormley

Guests and incoming senators: Emily Bonner, Karen Daas, Vaidya Gundlupet, Suat Gunhan, Harry Jarrett, Turgay Korkmaz, Sarah Leach, Patricia McGee, John Nix, Robert Tillyer

Total members present: 35

Total members absent: 17

#### II. Approval of the April 11, 2013 meeting minutes

The minutes were approved.

#### III. Reports

##### A. Chair of the Faculty Senate - Rebekah Smith

Dr. Smith welcomed the visiting senators who will begin their terms in the fall. She also thanked senators with expiring terms for their service to the senate.

### Chair Council

The next department chair's council meeting will take place on May 8<sup>th</sup>.

### Policy issues

-Dr. Smith said that feedback on HOP 2.28 "Appointing Former Tenure-Track Faculty Members to Non Tenure-Track Faculty Positions" is due to Johnelle Sparks by May 21<sup>st</sup>.

-Feedback on HOP 9.10 "Solicitation and/or Distribution on UTSA Campus" is also due on May 21<sup>st</sup> to Dr. Smith.

-She said that stakeholder review of the tobacco/smoke-free campus policy has been completed, and all senate recommendations were incorporated into the version that was sent to the legal office.

-She said there is currently a pre-stakeholder review period for multiple OIT policies that may be appearing soon. She said that the following members with special expertise are conducting a pre-review of the policies: Glenn Dietrich, Jim Dykes, and Donovan Fogt.

-Dr. Smith gave an update on the COI/COC policy, saying that the original implementation date of May 1<sup>st</sup> has been pushed back to September 1<sup>st</sup>. A task force is currently being formed to address UTS180 and present a revised version to SYSFAC. She presented the following resolution to the senate, which was unanimously approved:

*The delayed implementation of UTS 180 provides an important opportunity to address employees' rights to privacy, potential negative effects on faculty recruitment and retention, and other issues regarding this rule. The Senate strongly encourages members of the UTSA administration to advocate for the inclusion of faculty representation on the task force being formed by the Chancellor to address concerns about UTS 180.*

-Dr. Smith addressed the recent developments regarding peer observation of teaching. She said that SYSFAC was charged with developing two separate protocols; one using peer observations as a means for improvement, and one using peer evaluations in teaching evaluations.

### IRB external review

She mentioned that the IRB will undergo an external review in June.

### New Travel web page training

She also reminded faculty about the Concur travel training taking place today and tomorrow and said that handouts with pertinent information may be found on Rowdyspace.

### Final exam schedule

She reminded senators to check the final exam schedules on ASAP, as some course times may have changed.

### HEB endowed chairs

Dr. Smith explained how the recent HEB Endowed positions were awarded (by the donor's wishes) and said that all positions were approved by the Deans, Provost, and President.

### Reminders

She reminded all faculty to complete the online service animal training and also reminded them to attend commencement on May 13<sup>th</sup>.

- B. University Assembly/SYSFAC – Misty Sailors  
Dr. Sailors briefly discussed resolutions from the April meeting of SYSFAC. These resolutions can be found at the following link:

<http://www.utsystem.edu/utfac/resolutions.html>.

IV. Election of Officers and Members of Standing Committees

The senate voted to unanimously approved the slate of candidates for all standing committees as presented by the Nominating, Elections, and Procedures committee.

Results of the Election can be found in Appendix A.

Dr. Smith reminded the newly approved committees to elect a chairperson as soon as possible, but no later than August.

V. Reports, con't.

C. Academic Policy and Requirements Committee – Patricia McGee

The APR committee reviewed a catalog change concerning the number of attempts permitted for students to repeat an accounting course. The accounting department has adopted a three-strike policy for the course, similar to a policy currently in place in the College of Engineering. The APR committee recommended the proposal be approved and after a brief discussion, the senate unanimously voted to approve the committee's recommendation.

The APR committee also reviewed a proposal for discontinuing the Direct Admit process to the College of Business. The APR committee recommended the proposal be approved and the senate unanimously voted to approve the committee's recommendation.

D. HOP Committee – Donovan Fogt

The HOP committee reviewed HOP 4.30 "Criminal Background Check" policy. Dr. Fogt said that the committee's recommendation is to approve the policy pending the following changes:

- Procedural factors are properly referred to by listing the appropriate website, HOP policy, etc.
- The self-reporting time period should be made more realistic and the committee recommends that the policy include the possibility for exceptions to the 5-day deadline when the individual is unable to report (e.g., due to injury) within 5 days.
- In addition, the Child Care Centers (CDC) should be correctly titled Child Development Centers.

The senate unanimously approved the committee's recommendations.

VI. Unfinished Business

There was no unfinished business.

VII. New Business

- Office of Undergraduate Research – Donovan Fogt

Dr. Fogt notified the senate that the new office of Undergraduate Research, where he is serving as Director, started operating in August. He said that he hopes to provide more centralized support of undergraduate research and create new possibilities for students. Dr. Fogt said that he will be looking at all areas of the university to increase participation of undergraduate research opportunities and find ways for UTSA to be more competitive in this area. He said that one of the office’s summer initiatives, funded by COE’s Stimulation Visualization and Real Time Prediction Lab, is to connect COE faculty with all students (regardless of their college/major) to increase exposure, participation, and support in non-STEM related areas. Dr. Fogt said that he’d have more exciting news coming soon.

VIII. Open Forum

IX. Adjournment

There being no further business, a motion to adjourn was made, seconded, and unanimously passed at 4:30 pm.

## Appendix A

| <b>Officers and Executive Committee</b> |                                  |
|---|----------------------------------|
| Rebekah Smith *                         | <b>Chair</b>                     |
| Vacant                                  | Past Faculty Senate Chair        |
| Johnelle Sparks *                       | Vice Chair                       |
| Elaine Sanders *                        | Chair, Graduate Council          |
| Misty Sailors *                         | Secretary of the General Faculty |
|   | Secretary                        |

|   |  |           |
|---|--|-----------|
| Jim Dykes *                                       | Parliamentarian                            |           |
| Mark Blizard *                                    | College of Architecture                    |           |
| Glenn Dietrich *                                  | College of Business                        |           |
| Patricia McGee *                                  | College of Education and Human Development |           |
| Drew Johnson *                                    | College of Engineering                     |           |
| Richard Lewis *                                   | College of Liberal and Fine Arts           |           |
| Robert Tillyer *                                  | College of Public Policy                   |           |
| Turgay Korkmaz *                                  | College of Sciences                        |           |
| Bennie Wilson *                                   | NTT Member                                 |           |
| <b>Academic Freedom and Tenure Committee</b>      |  |           |
| Johnelle Sparks *                                 | COPP                                       | 8/31/2014 |
| Rajesh Bhargave *                                 | COB  | 8/31/2014 |
| Maria Arreguin-Anderson                           | COEHD                                      | 8/31/2015 |
| Mark Blizard *                                    | COA  | 8/31/2016 |
| Cynthia Lengnick-Hall *                           | COB  | 8/31/2016 |
| Liang Tang  | COE  | 8/31/2016 |
| Yongli Gao *                                      | COS  | 8/31/2016 |
| Francisco Marcos-Marin *                          | COLFA                                      | 8/31/2016 |
| Debbie Menger *                                   | NTT  | 8/31/2016 |
| <b>Academic Policy and Requirements Committee</b> |  |           |
| Patricia A. Thompson                              | COS  | 8/31/2014 |
| Patricia McGee *                                  | COEHD                                      | 8/31/2014 |

|                         |               |            |
|-------------------------|---------------|------------|
| Saadet Beeson           | COA           | 8/31/2014  |
| Juliet Langman          | COEHD         | 8/31/2014  |
| Byongook Moon           | COPP          | 8/31/2014  |
| Liang Tang              | COE           | 8/31/2015  |
| Libby Rowe *            | COLFA         | 8/31/2015  |
| Bennie Wilson *         | COB           | 8/31/2016  |
| Martha Fasci *          | COB           | 8/31/2016  |
| Turgay Korkmaz *        | COS           | 8/31/2016  |
| Wing Chung Ng *         | COLFA         | 8/31/2016  |
| <b>Budget Committee</b> |               |            |
| Corey Sparks            | COPP          | 8/31/2014  |
| Frank Chen *            | COE           | 8/31/2014  |
| Marcelo Marucho *       | COS           | 8/31/2015  |
| Martha Fasci *          | COB           | 8/31/2015  |
| Heather Trepal *        | COEHD         | 8/31/2015  |
| Johnelle Sparks *       | FS Vice Chair | Ex Officio |
| James Dawes             | COA           | 8/31/2016  |
| Natasha Burns *         | COB           | 8/31/2016  |
| Fengxin Chen *          | COS           | 8/31/2016  |
| John Nix *              | COLFA         | 8/31/2016  |
| Vaidya Gundlupet *      | COLFA         | 8/31/2016  |
| Robert Ambrosino *      | COPP          | 8/31/2016  |

| <b>Committee on Handbook of Operating Procedures</b>       |               |            |
|--|---------------|------------|
| Heather Trepal *   | COEHD         | 8/31/2014  |
| Sandy Norman   | COS           | 8/31/2014  |
| Suat Gunhan *  | COA           | 8/31/2014  |
| Juan Gonzales  | COB           | 8/31/2014  |
| Anand Ramasubramanian *                                    | COE           | 8/31/2014  |
| Johnelle Sparks *  | FS Vice Chair | Ex Officio |
| Vaidya Gundlupet *   | COLFA         | 8/31/2016  |
| Robert Hard *  | COLFA         | 8/31/2016  |
| <b>Evaluations, Merit, Rewards, and Workload Committee</b> |               |            |
| Judy Haschenburger   | COS           | 8/31/2014  |
| Joycelyn Moody *   | COLFA         | 8/31/2014  |
| Richard Harris *   | COPP          | 8/31/2014  |
| Alycia Maurer  | NTT, COEHD    | 8/31/2014  |
| Dan Sass *   | COB           | 8/31/2014  |
| Emilio Mendoza *   | NTT, COE      | 8/31/2014  |
| Sedef Doganer  | COA           | 8/31/2015  |
| Harry Jarrett *  | COS           | 8/31/2016  |
| Karen Daas *   | COLFA         | 8/31/2016  |
| <b>Nominating, Elections, and Procedures Committee</b>     |               |            |
| Juana Salazar *  | COA           | 8/31/2014  |

|   |                    |            |
|---|--------------------|------------|
| Sos Agaian                                      | COE                | 8/31/2014  |
| Anne Hardgrove                                  | COLFA              | 8/31/2014  |
| Natasha Burns *                                 | COB                | 8/31/2015  |
| Robert Ambrosino *                              | COPP               | 8/31/2015  |
|   | FS Secretary       | Ex Officio |
| Karen Daas *                                    | COLFA              | 8/31/2016  |
| Emily Bonner *                                  | COEHD              | 8/31/2016  |
| Diane Abdo *                                    | University College | 8/31/2016  |
| <b>Faculty Senate Research Committee (FSRC)</b> |                    |            |
| Frank Chen *                                    | COE                | 8/31/2015  |
| Ray Garza                                       | COLFA              | 8/31/2015  |
| Richard Lewis *                                 | COLFA              | 8/31/2015  |
| Misty Sailors *                                 | COEHD              | 8/31/2015  |
| Mike Tapia                                      | COPP               | 8/31/2015  |
| Qi Tian   | COS                | 8/31/2015  |
| Raydel Tullous                                  | COB                | 8/31/2015  |
| Donald Kurtz                                    | COS                | 8/31/2015  |
| Woodie Spivey *                                 | COB                | 8/31/2015  |
| John Merrifield *                               | COB                | 8/31/2015  |
| Suat Gunhan *                                   | COA                | 8/31/2016  |
| Wayne Wright *                                  | COEHD              | 8/31/2016  |
| Robert Tillyer *                                | COPP               | 8/31/2016  |

| <b>University Curriculum Committee</b> |       |           |
|--|-------|-----------|
| Renee Cowan                            | COLFA | 8/31/2014 |
| Karen Williams                         | COB   | 8/31/2014 |
| Richard Utecht                         | COB   | 8/31/2014 |
| Jerome Keating                         | COB   | 8/31/2014 |
| Branco Ponomariov *                    | COPP  | 8/31/2014 |
| Ela Poursani                           | COA   | 8/31/2016 |
| David Akopian *                        | COE   | 8/31/2016 |
| Lydia Martinez-Rivera *                | COS   | 8/31/2016 |
| Alistair Welchman *                    | COLFA | 8/31/2016 |
| Mark Giles *                           | COEHD | 8/31/2016 |

**\* = Faculty Senate Member**